Audicy Workstand Assembly Instructions

Before proceeding, read through these instructions.

This kit contains:

1	Stand Base
4	Uprights
1	Monitor Shelf
1	Console Shelf
1	Power Supply Bracket
2	Nut Plates
4	Casters (with Brake, Body and Stem)
2	End Caps
2	Upright Plugs
2	Push-Pull Latches (aka Adjustable Clamping Handles)
4	Nylon Standoffs, ¼ Round, 8-32 x ½"
2	Screws, 3/8-16 x 1", Skillet Head
1	Allen Wrench, 5/16"
4	Screws, ¼-20 x 0.5", Button Head
1	Allen Wrench, 5/32"
5	Screws, M4 x 6.0mm, Pan Head
1	Modesty Panel
4	Hex Nuts, 3/8-16
4	Screws, 10-32 x ½" Pan Head
4	O-Ring Spacers, 3/16" x 7/16"
2	Thumbscrews, M4 x 0.7 x 11mm
2	Washers, Flat, M4, Steel
1	Assembly Instructions

You will need the following:

1	Crescent Wrench, 6"
1	Phillips Screwdriver, #1
1	Regular Screwdriver with small tip

Step 1: Install Casters and End Caps to Front of Stand Base

Note: Complete the following steps if Casters and End Caps are not already attached to the front of the Stand Base.

A) Screw two Casters into the nuts on the curved underside portion of the Base.
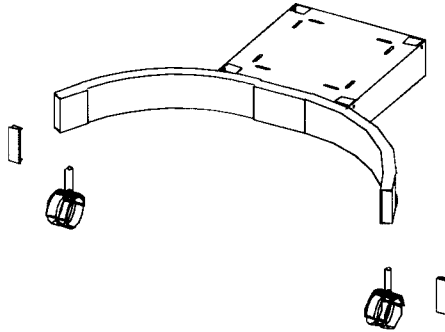
B) Press the two End Caps into the frame.

Figure 1: Installing Casters and End Caps to Stand Base

Step 2: Attach Uprights to Stand Base

A) Install two Uprights into the rear shoulder rivets of the Stand Base by sliding Uprights into rivet slots.

B) Screw Hex Nuts to Casters.

C) Screw the rear Uprights to the Base with two Casters.

D) Install two Uprights into the front shoulder rivets of the Stand Base by sliding Uprights into rivet slots.

> **Important:** Make sure open slots on the 'front' Uprights face toward the front of the stand. This is where you will attach the Console Shelf.

E) Screw the front Uprights to the Base with two 3/8-16 x 1″ Allen Head Cap Screws.

> Tighten screws to bottom of Base using the supplied 5/16″ Allen wrench.
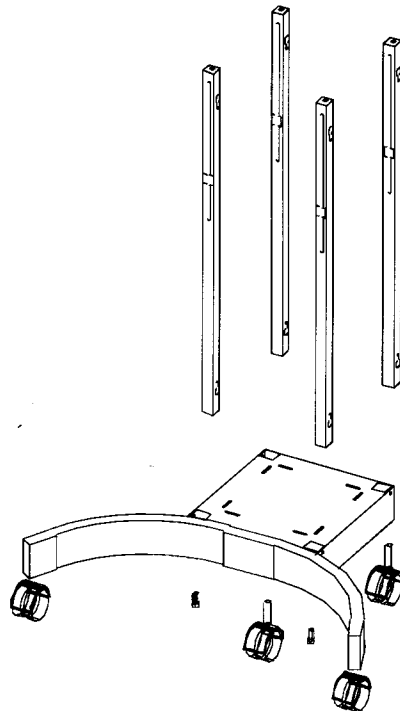
> **Important: Do Not Overtighten Screws!**

Figure 2: Attaching the Uprights and Rear Casters to Stand Base

Step 3: Attach Monitor Shelf to Uprights

A) Attach Monitor Shelf to Uprights by lining up the Shelf's shoulder rivets with the Uprights and pushing it down into place.

B) Screw Shelf to Uprights with four ¼-20 x 0.5″ Button Head Screws.
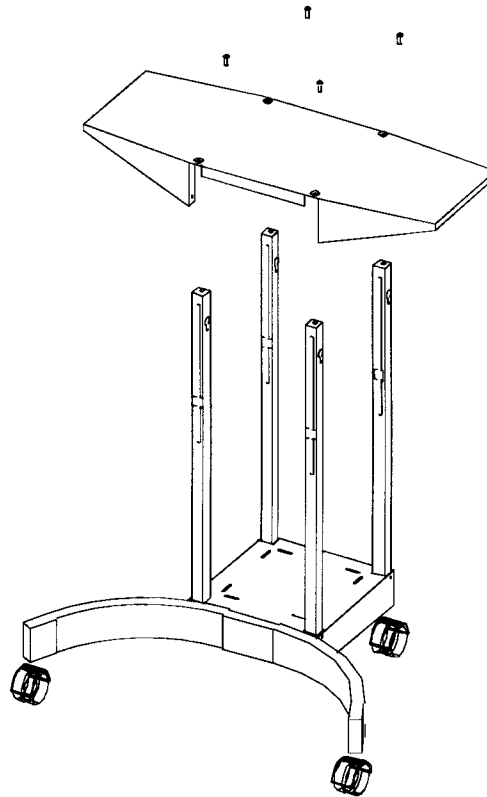
Use the supplied 5/32″ Allen wrench.

Figure 3: Attaching Monitor Shelf to Uprights

Step 4: Attach Console Shelf to Assembly

A) Install four ¼ round 8-32 x ½″ Nylon Standoffs on back side of Console Shelf.

B) Place Push-Pull Latch (i.e., the Adjustable Clamping Handle) through hole in Shelf and screw on Nut Plate. Repeat for second Latch.

> **Note:** The 'gap' between the Nut Plate and Shelf should be as tight as possible while still allowing you to slide Shelf upwards (as in the next step, 4-C). Adjusting this 'gap' space may require some trial and error.

C) Fit the Shelf onto the Front Upright Legs by placing its Nut Plates through the Upright's square holes and sliding the Shelf upwards along the slots.

D) Tighten Push-Pull Latches to secure Shelf.

> The Push-Pull Latches operate like a ratchet wrench, allowing you to secure the Shelf to the Stand a half revolution at a time.

> For each revolution, push the Latch 'in' and rotate clockwise to tighten; then pull the Latch 'out' and rotate counterclockwise to reset. Repeat this process until the Latch has secured the Shelf to the Stand.

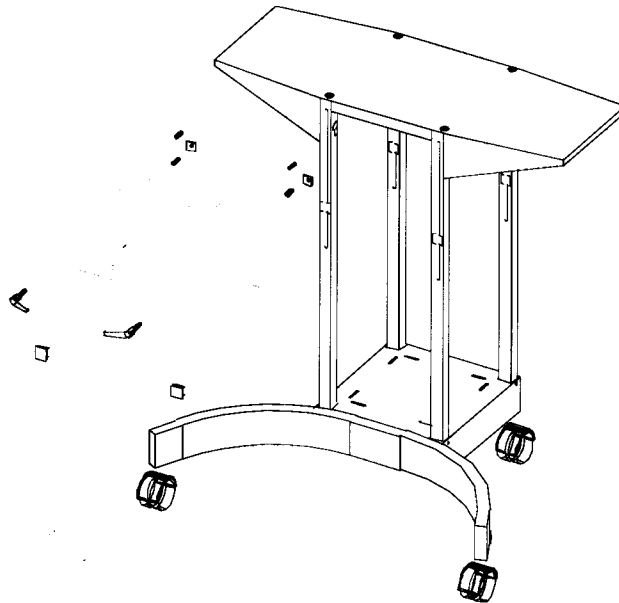E) Install square Upright Plugs into the square holes on front Uprights.

Figure 4: Attaching Console Shelf to Assembly

Step 5: Attach Power Supply Box And Modesty Panel To Assembly (Optional)

[Skip this step if you are not using the Power Supply Box or Modesty Panel.]

A) Plug Power Cord into the Console Power Supply.

B) Place Console Power Supply in the Power Supply Box.

C) Attach the Power Supply Box to Stand.

> Note that there are two tabs, or extensions, on the box; the larger one has a hole for a screw. First, slide the shorter tab into the slot on the rear of the Stand Base, then secure the larger flap to the Stand Base with the M4 x 6.0mm Pan Head Screw.
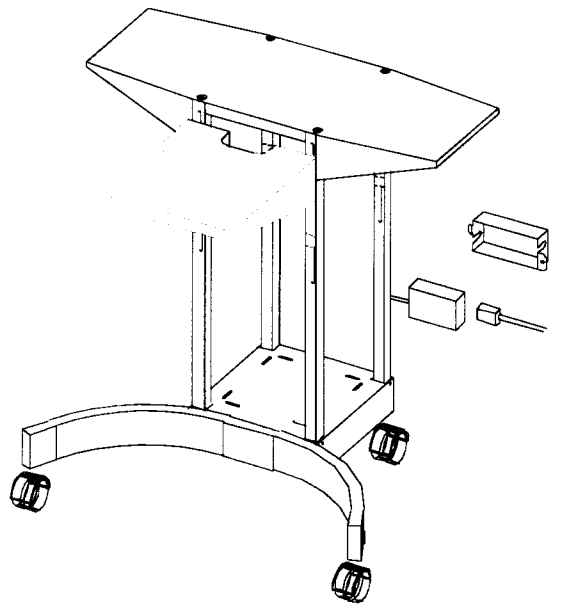
Figure 5: Attaching the Power Cord and Power Supply Box to Assembly.

C) Attach Modesty Panel. (Optional)

> Angle the Modesty Panel behind the Front Uprights and flip it up and forward between the two Uprights so that it locks into place.

> **Note:** The top part of the Modesty Panel has an oval cutout.

B) Install the CPU Tower sideways on the Stand Base.

Position the Tower so that the four nubs on its bottom extend over the sides of the Stand Base Plate.

Note: It is not necessary to secure the CPU Tower in from the underside of the Stand Base using this orientation.

C) Connect Cables, according to Operating Manual.

When moving the Tower from room to room, take care to hold the Tower in place.

To Install Tower Front-To-Back or Back-To-Front:

A) Unscrew the four plastic Tower feet. (Save the screws.)

Position the Tower front-to-back or back-to-front on the Stand's Base Plate, so that two of the nubs on its bottom protrude through the two oval cutouts on the Base Plate.

Note: The Tower will overhang the Base Plate by several inches in this orientation.

B) Use an M4 x 0.7 x 11mm Thumbscrew, Washer and 3/8-16 Hex Nut to secure each nub to the Stand Base.

Note: Washers mount between the Thumbscrew and the Hex Nut.

Note: Care must be taken when moving the stand with these Thumbscrews attached.

C) Connect Cables, according to Operating Manual.

To Install The Tower on a flat surface:

A) Place the Tower on the ground, to the side of the stand.

B) Extend the plastic feet to their open position by pulling each foot away from its pair-mate.

This will provide the most stability.

Important: Do not remove the Tower Feet when installing the Tower on a flat surface.

For longer cables, contact your Orban dealer.

C) Connect Cables, according to Operating Manual.